**TEAMWORK LEARNING AGREEMENT**

**Team number: Chengyu Meng (5061520), Yannick Kurvers(8008701), Keimpe Veeman (2044919), Berk Yilmaz (7473230) & Poppe de Ruiter (2976722)**

**Terms of Agreement**

1. Demonstrate respectful, professional behaviour at all times with particular emphasis on time management and organisation of meetings.
2. Maintain professional and unbiased relationships within the team.
3. Adhere to the agreed methods of communication (in-person, online, cell phone, app-group, email? Up to your discretion).
4. All team members agree to meet the timescales for allocated work and complete action points agreed at team meetings.
5. All issues such as the allocation of tasks, completion of assigned activities or the meeting of deadlines, are to be resolved in a positive and timely manner.
6. All members participate in all team activities associated with the project. Failure to attend team meetings without prior agreement is deemed a breach of the team agreement. Personal issues affecting an individual’s participation must be brought to the attention of the module leader at the first opportunity.
7. Maintain transparency regarding work progress by regularly updating the team.
8. Seek and provide constructive feedback to foster an environment of continuous improvement.

**Please note the following**:

* Inform your tutor as soon as possible if a team member engages in free-riding behaviour (e.g, misses two or more meetings and the absence is not adequately justified; a team member does not adequately prepare; fails to conduct planned activities; does not contribute as agreed during team meetings).
* Dissolving team will be split up, this may imply you will have to do the project with fewer students, or individually. The final decision rests with the tutor and course coordinator.

**I have read the terms of the agreement for the completion of this work. As a member of the team I agree to be bound by its terms and conditions.**

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| **Student Name** | **Sign (electronic signature is fine)** | **Date** |
| 1 **Chengyu Meng** |  | 2024.4.30 |
| 2 **Yannick Kurvers** |  | 2024.4.30 |
| 3 **Keimpe Veeman** |  | 2024.4.30 |
| 4 **Berk Yilmaz** |  | 2024.4.30 |
| 5 **Poppe de Ruiter** |  | 2024.4.30 |

Company preferences:  
  
1. Red Bull

2. Coca-cola

3. Nike

4. Apple